

Australian Child Care Career Options Workshop Request Form 2014



Please provide as much information as possible pertaining to the proposed workshop.
Please submit one form for each workshop requested to workshops@accco.com.au.
Upon approval, Australian Child Care Career Option will contact you before scheduling.

Date Submitted

Requestor Information

Requestor's Name:	<input style="width: 95%;" type="text"/>	Email Address:	<input style="width: 95%;" type="text"/>	
Work Phone Number:	<input style="width: 95%;" type="text"/>	Fax:	<input style="width: 95%;" type="text"/>	
Service Address:	<input style="width: 95%;" type="text"/>			
City:	<input style="width: 95%;" type="text"/>	State:	<input style="width: 50%;" type="text"/>	Postcode:
Proposed Workshop Date:	<input style="width: 95%;" type="text"/>	Proposed Starting Time:	<input style="width: 95%;" type="text"/>	

Workshop Topic

Expected Number of Participants * Requirement: 16-person minimum
(Check all that apply)

	Introduction into the Early Years Framework	Quality Area 1 Educational program and practice
	Preparing for the National Quality Framework Assessment and rating process	Quality Area 2 Children's health and safety
	Protective Care in Children Services	Quality Area 3 Creating engaging and visiting indoor/outdoor environment
	Food Handling in Child Care Services	Quality Area 4 Staffing arrangements
	Implementing Reflective practice	Quality Area 6 Developing Collaborative partnerships with families and communities
	Understanding Behaviour guidance	Quality Area 7 Leadership and Management
	Creating sustainable environments	Implementing emergent curriculum
	Exploring visual arts	Understanding the value of outdoor play
	Effective communication within the workplace	An holistic approach to promoting literacy, numeracy and inquiry based concepts
	Exploring intentional teaching	Quality Area 5 Developing Positive Relationships with children
	OTHERS - Design your own workshop dependent on your needs. Please give outline	

Payment Details

If your application is successful, payments should be made to ACCCO by credit card or bank transfer to the following account:
Account Name: Australian Child Care Career Options **Bank:** ANZ **Branch BSB:** 014240 **Account Number:** 183475147
 If paying by bank transfer, please provide proof of payment. On receipt of your payment your place will be confirmed.

(Please circle appropriate card)	Visa	MasterCard	Bankcard
CARD NO: _____	Expiry Date: _____	Amount: \$ _____	
Signature: _____	Name: (please print) _____		

<p>\$50.00 Deposit to be made on booking per workshop</p> <ul style="list-style-type: none"> - Balance within 7 days of workshop being conducted - Cancellation of booking will forfeit booking fee - Minimum charge \$480. - Cost per 2 hr workshop: \$30 per person - "Price is true and correct as at 01/05/2014" Subject to change. All prices are GST inclusive 	<p style="text-align: center;">Saturday Workshop</p> <p style="text-align: center;">5 hr workshop - \$75 per head</p> <p style="text-align: center;"><u>Price includes:</u></p> <ul style="list-style-type: none"> - Presenter - Handouts - Certificate of attendance <p>Prices do not include airfares and accommodation outside of any major city (Unless ACCCO has a local consultant in your area). Consultants are available on an hourly rate of \$100 min 4hrs</p>	<p>ACCCO Pty Ltd</p> <p>PO Box 1108</p> <p>FORTITUDE VALLEY QLD 4006</p> <p>E: workshops@accco.com.au</p> <p>P: 07 3257 1972</p> <p>F: 07 3257 1872</p>
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