

ACCOC WORKSHOPS 2011

Child Protection	Engage staff in the legislation of child protection, centre policies and scenario to detect possible child abuse within the centre. Recording, evaluating and notification.
Invitations to Play	Encourage staff to present the environment to children, staff and parents in an aesthetic manner. Discover creative ways to transform the environment from institutional to comfort and belonging.
Let's make Music FUN!	Music may not be your forte but learn what you can do to make it fun for you and the children. Make and use resources for fun interactions.
Where the EYLF are YOU?	Begin to understand the new Early Years Learning Framework for Australia. How will this impact on your service? A series of 3 workshops which unfolds the new terminology for staff and allows them to decide on how they address the new package.
Food Safety	What does the staff need to focus on to be able to serve food in a child care centre? What standards are to be addressed and what record keeping needs to be completed?
Making Resources	Learn to make visual resources for stories and songs to attract children's attention. Making resources from felt, clip art and gloves.
How to manage a language session.	Language is more than stories. What can be included in a language session and how can you keep the children's attention? Practical ideas of how to engage children in the language programme.
Team building	Team building is...an active process by which a group of individuals with a common purpose are focused and aligned to achieve a specific task or set of outcomes Team building is...a tool for improving employee motivation Team building is...the ability to create a sense of belonging and ownership among team members

Behaviour Management	Learn skills to assist you and your staff in managing children's behaviours within different age groups. Do all staff have the same techniques so as not to confuse the child when dealing with conflicts?
Programming and Evaluation	What should staff be considering when programming for children and how is the evaluation process important in the cycle of programming? There is no one way to programme but participants are encouraged to consider ease of programming and meeting the requirements for NCAC and the National Standards.(EYLF)
Stress and Time Management	This workshop presents to staff triggers for their stresses in child care and how to manage these effectively. Included are ideas for effective time management and its importance for creating a calm environment for children and parents.
Communication within the workplace	What forms of communication are used within the child care service? What can be effective communication and how it impacts on staff morale? What are your responsibilities according to your qualification within your service? Do you communicate in a positive manner to staff, children and parents while at work?
Manual Handling	An important workshop for all staff to consider their own health and ensure that they are working within the guidelines of Occupational Health and Safety.
Value of Outdoor Play	Setting up inviting environments in the outdoor playground. It is more than running, jumping and bike riding. What else can be valuable in the outdoor environment? This addresses all ages of children from babies to 5 year old children.
Sleep and Rest Techniques	Staff will gain knowledge in practical solutions to settling children for Sleep and Rest.
Nursery and Toddler Workshop	This workshop focuses on staff techniques when working with children under 3 years old. How is the environment set to engage children? What communication systems are in place for the staff and parents?

Further workshops will be considered as the sector dictates.

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